

Minutes of the 44th meeting of SPIA, University of Oxford, 8th and 9th November, 2013

Doug Gollin (Chair), Tim Kelley, James Stevenson, Lakshmi Krishnan, Karen Macours (Skype)

ACTIONS SUMMARY

| Activity | Action | Who? | By when? | Done? |
|-------------|--|-------------------|----------------------|-------------------------------------|
| DIIVA | First draft of the foreword for the synthesis report green cover | TK and DG | 15 th Dec | |
| DIIVA | Ask Andrew Dillon to review revised AfricaRice impact study | TK | ASAP | <input checked="" type="checkbox"/> |
| DIIVA | 1 page of text summarizing CIMMYT impact study | LK | 7 th Dec | |
| DIIVA | 1 page of text summarizing CIAT impact study | JS | 7 th Dec | |
| DIIVA | 1 page of text summarizing ICRISAT impact study | TK | 7 th Dec | <input checked="" type="checkbox"/> |
| DIIVA | Inform TW that Rajasthan chapter not to be in CABI book | TK | ASAP | <input checked="" type="checkbox"/> |
| DIIVA | Schedule Skype call with Tom | TK | ASAP | <input checked="" type="checkbox"/> |
| DIIVA | Contact Marianna Kim and keep things moving to develop the communications plan | JS | ASAP | |
| DIIVA | Send comments to TK on Green Ink draft of Synthesis report impact brief, and TK send on to TW | LK, JS, TK | ASAP | <input checked="" type="checkbox"/> |
| DIIVA | Email PSC indicating timing of final meeting (after green cover) | TK | ASAP | |
| Legume | Instruct payment to ICRISAT | JS | ASAP | <input checked="" type="checkbox"/> |
| Legume | Doug to review/revise TK/LK's comments → TK send to ICRISAT | DG | ASAP | |
| Legume | Email Cynthia to say we are making impact brief | TK | ASAP | |
| Legume | Send draft Synthesis to Rob Tripp → consolidate w SPIA comm. | TK | End Nov | |
| Poverty | Worldfish – Request revised version based on TK draft | DG | ASAP | |
| Poverty | IRRI – Draft letter from SPIA requesting revised version → DG | TK, DG | ASAP | |
| Poverty | IFPRI – Email James Thurlow re Ethiopia. | DG | Done | <input checked="" type="checkbox"/> |
| Poverty | CIMMYT – Draft a response for the set of 6 papers, to DG | JS and LK | 15 Nov | |
| Poverty | Draft an agenda and participant list | JS / TK / LK | End Dec | |
| Poverty | Contact MN for feasibility of hosting mtgs 3 days prior to AAEA | DG | End Dec | |
| Poverty | Contact literature leaders for interest in commissioned papers | DG | End Dec | |
| SIAC | | | | |
| PSC | Schedule next PSC mtg/circulate agenda | TK | 20 Nov | |
| 1.2 | Send out full proposals for review | JS | 21 Nov | |
| 2.1 | Attend planning meeting | TK and LK | 13-17 Jan | |
| 2.3 | Review concept note on POR IA meeting → comments to PH | TK and all | End Nov | |
| 2.4 | Revive MoU with LSMS-ISA and chase up Gero, Bart etc | JS and DG | End Dec | |
| 2.4 | Advertise 2 consultancies thru FAO, hosted in Addis / W Africa | JS and LK | End Dec | |
| 3.1 | Send suggestions for new SPIA member to DG to lead this | All | ASAP | |
| 3.2 | Work with Karen on issuing call for proposals | LK | End Jan | |
| Nutrition | Contact Erwin to clarify review process & follow-up workshops | JS | End Nov | |
| 3.3 | Initiate process for UEA as planned, despite delay in start | JS / TK / LK | Early Jan | |
| 4.1 | Send queries to proponents | LK | ASAP | |
| 4.1 | Fund 3 or 4 concept notes as per LK's recommendation | JS / LK | End Nov | |
| 4.1 | Edit description of process on the website | LK | End Nov | |
| 4.2 | Contact 5 proponents to clarify need for quick turnaround & prepare for MOUs w FAO & apprise PSC of same | TK and JSI | End Nov | |
| 4.3 | Prepare IAAE 2015 pre-conference workshop process and submission to organisers | JS / TK / LK / IV | End Feb | |
| 4.3 | Contact IAFPs for ideas for next meeting in Minn in July 2014 | TK | 15 Dec | |
| 4.4 | Check EIARD report and others | LK | End Nov | |
| 4.4 | Articulate some criteria for quality rating (and define process) | TK | 15 Dec | |
| Other | Assess process for getting a part time (20%) asst for DG (w PG) | TK | ASAP | |
| Other | Incorporate additional comments into IEA-SPIA paper | TK | ASAP | |
| Other | Send comments to LK on Donor Demands questionnaire | All | ASAP | |
| Other | Review SPIA 2011-2013 Strategic Plan → comments to DG | All | Mid Dec | |